

# Digital Fortress Data Inheritance



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# Digital Fortress Data Inheritance



## The Step-by-Step Guide: Set Up Data Inheritance

With data inheritance, you can make sure that your partner and family are not denied access to important information such as login criteria, passwords and legal documents in the event of a fatal accident or emergency. You can activate this function directly within your Digital Fortress.



## Overview: Roles of Data Inheritance

To understand how Data Inheritance works, a quick look at the roles that need to be defined can be helpful.

- **Beneficiary/Beneficiaries:** A beneficiary is any person you would like to pass on data to in case you are involved in an emergency or fatal accident. You define your beneficiaries in your Digital Fortress and assign the passwords and files you would like them to have if something happens to you.
- **Authorized Activator:** It is unlikely that you will be able to activate Data Inheritance by yourself should something happen to you. Therefore, you need to select one or more Authorized Activators. Choose someone that is close to you and whom you trust. Your Authorized Activator(s) will be in charge of activating Data Inheritance according to your wishes. They will need an Activator Code, which you can print from within your safe, to be able to activate Data Inheritance for you.

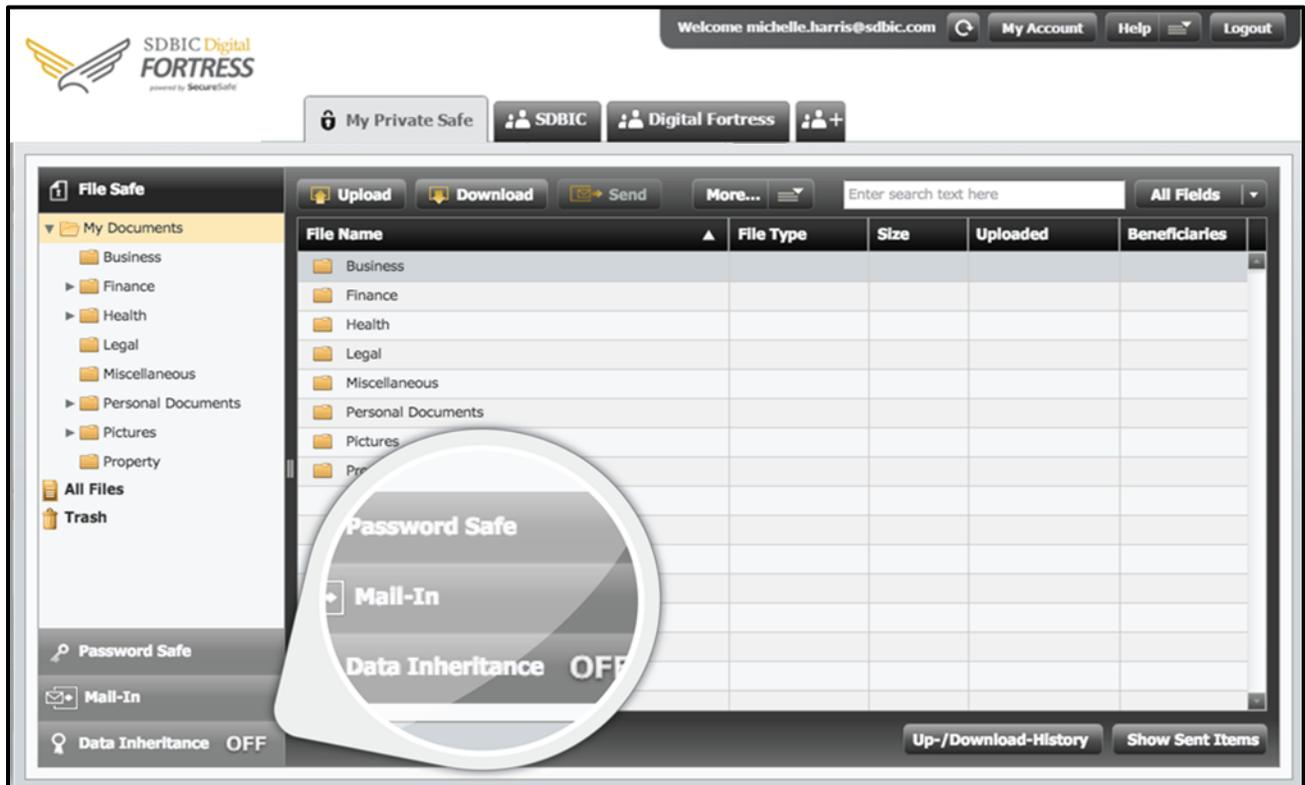
## Activate Data Inheritance

### Step 1: Log in and check the Data Inheritance tab

1. First log in to your Digital Fortress via any browser on your PC or Mac.
2. Once in your account, click the **Data Inheritance** tab in the lower left corner of your Digital Fortress.

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3. If Data Inheritance is not yet activated, this tab will be marked with the word **OFF**. If the status indicator does not change to **ON**, you haven't yet completed all the steps needed to activate Data Inheritance.

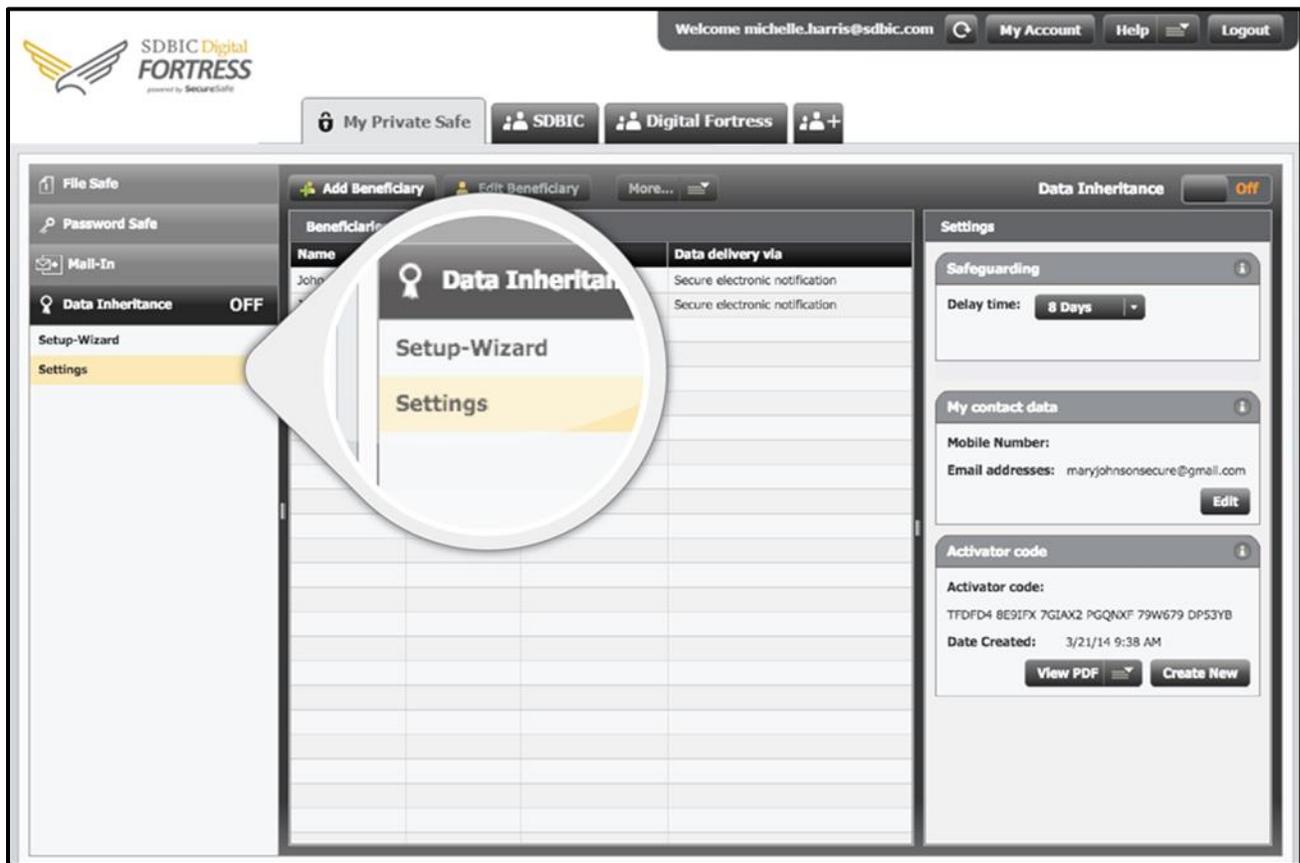


*Log in to your Digital Fortress. So long as the Data Inheritance tab in the lower left corner is indicating that Data Inheritance is **OFF**, you haven't yet completed all the steps needed to activate Data Inheritance.*

## Step 2: Choose your setup guide

1. Click the Data Inheritance tab in the left side of your screen.
2. You now have two options: **Setup Wizard** and **Settings**. Choose the **Setup Wizard** to follow the guide built into the system. To follow this guide, choose **Settings** and keep reading.

# Digital Fortress Data Inheritance



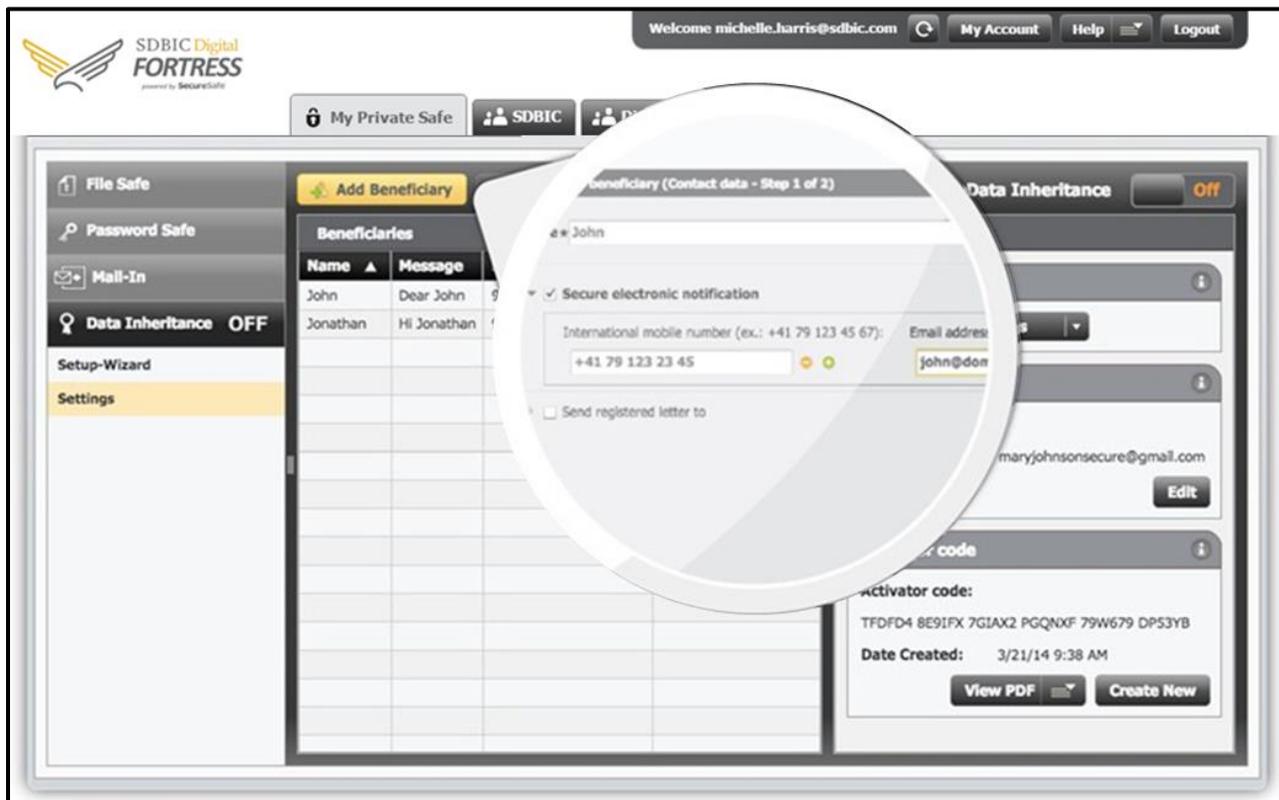
Click on the **Data Inheritance** tab and choose between **Setup Wizard** and **Settings**.

### Step 3: Define one or more beneficiaries

For Data Inheritance to work, you'll need to define one or more beneficiaries. A beneficiary is a person that you want to pass on important passwords or files to in case you are involved in an emergency or fatal accident. Beneficiaries are often family members, close friends or business partners, but it can be anyone you define as such.

1. To define a beneficiary, click the **Add Beneficiary** button in the upper left corner of your safe.
2. In the window that pops up, fill in the name, international phone number (include the country code; US +1) and email of your beneficiary.
3. Double check that you have entered the correct information, then click **Next**.

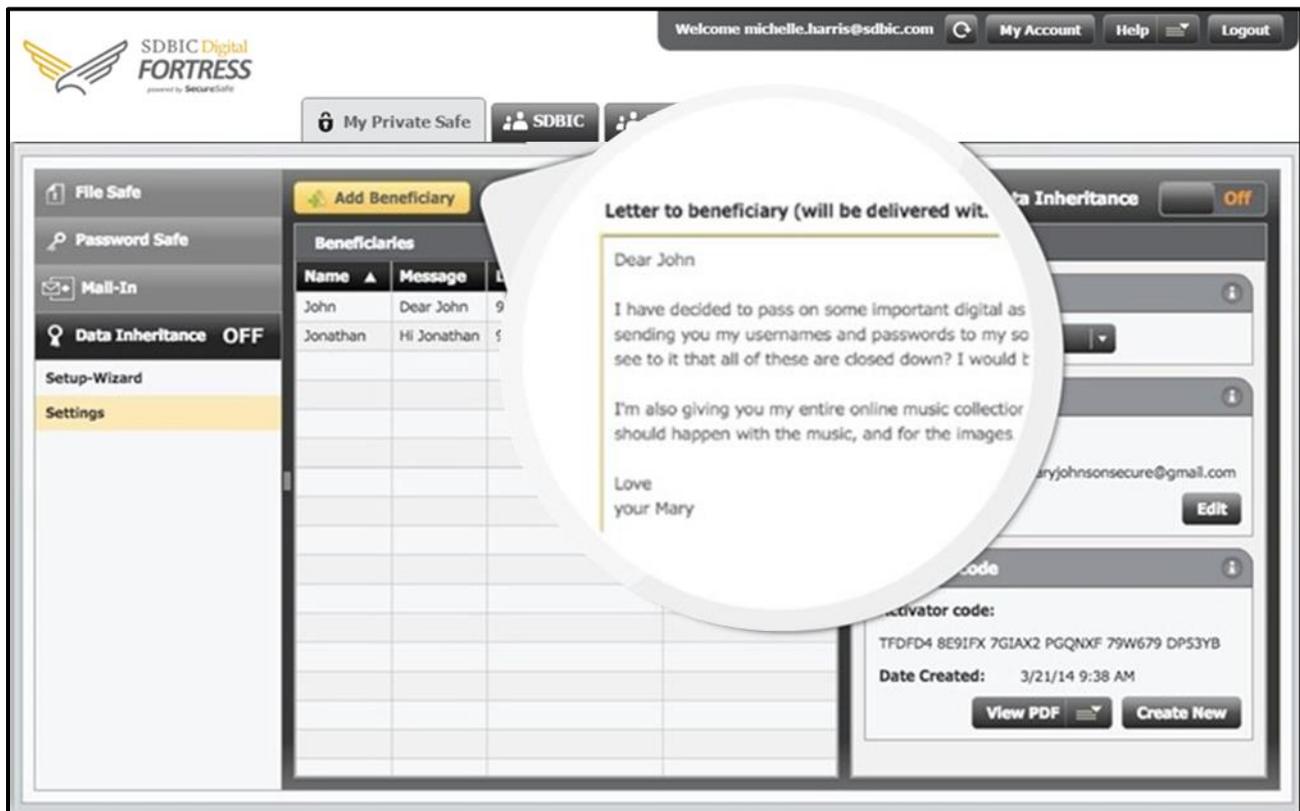
# Digital Fortress Data Inheritance



Choose **Add Beneficiary** in the upper left corner of your safe and fill in the needed information to set up your beneficiary.

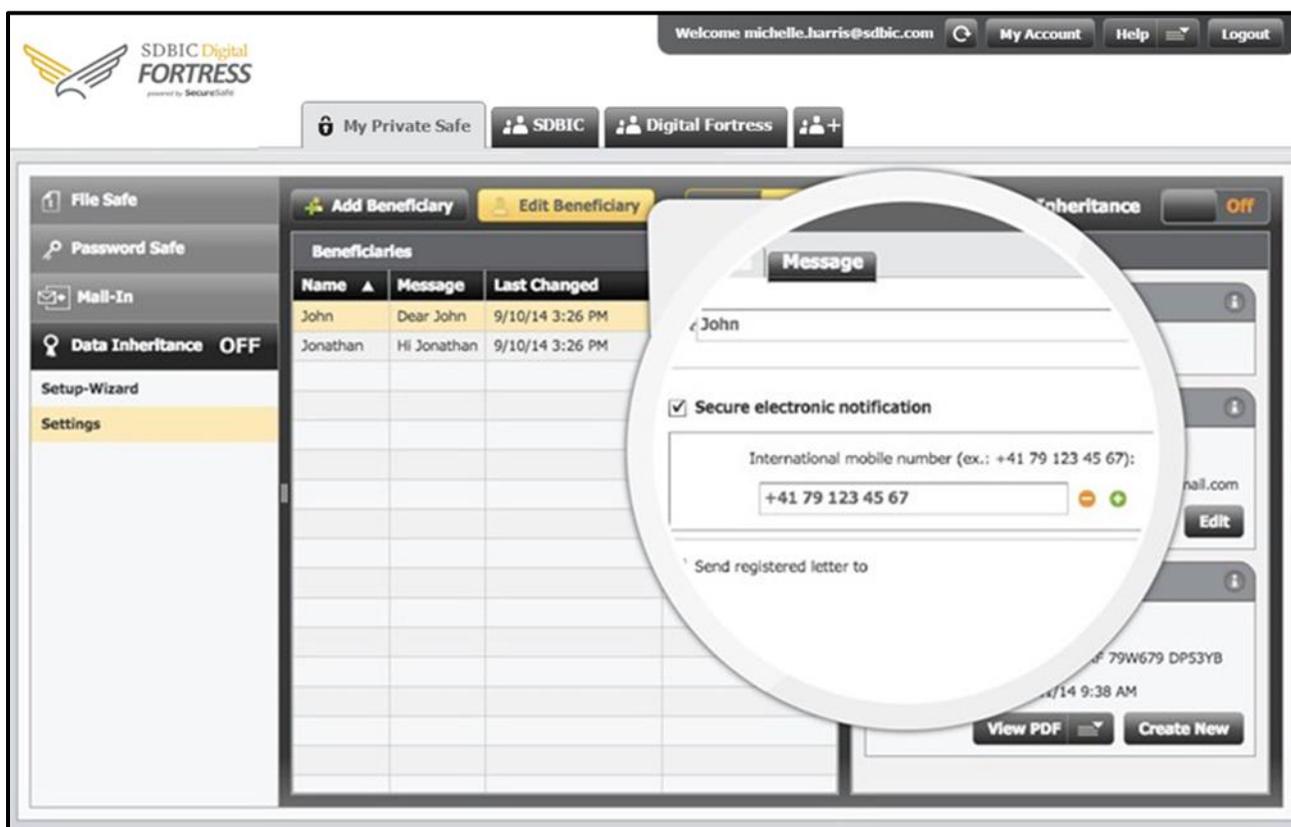
4. A new window will appear giving you the option of writing a notification email to your beneficiary. This email will only be sent if the Data Inheritance is activated and carried out.
5. We recommend that you take this chance to write a personal message that will explain to your beneficiary that you've decided to pass on important data to him or her, what specific data you're passing on and how they can use it.

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*Write a letter to the beneficiary with information about the inheritance. This will only be sent if the Data Inheritance is activated and after the safeguarding period has run out.*

6. Once you've written your message, click **Save**.
7. Your newly created beneficiary will now appear in the list of beneficiaries in your safe. If you want to change any of the information connected to him/her, simply mark their name and click the **Edit Beneficiary** button.



*Your beneficiary is now listed in your safe. Remember that we never contact your beneficiary, so it's a good idea to inform them of your choice to pass on data to them through Digital Fortress in case of an emergency.*

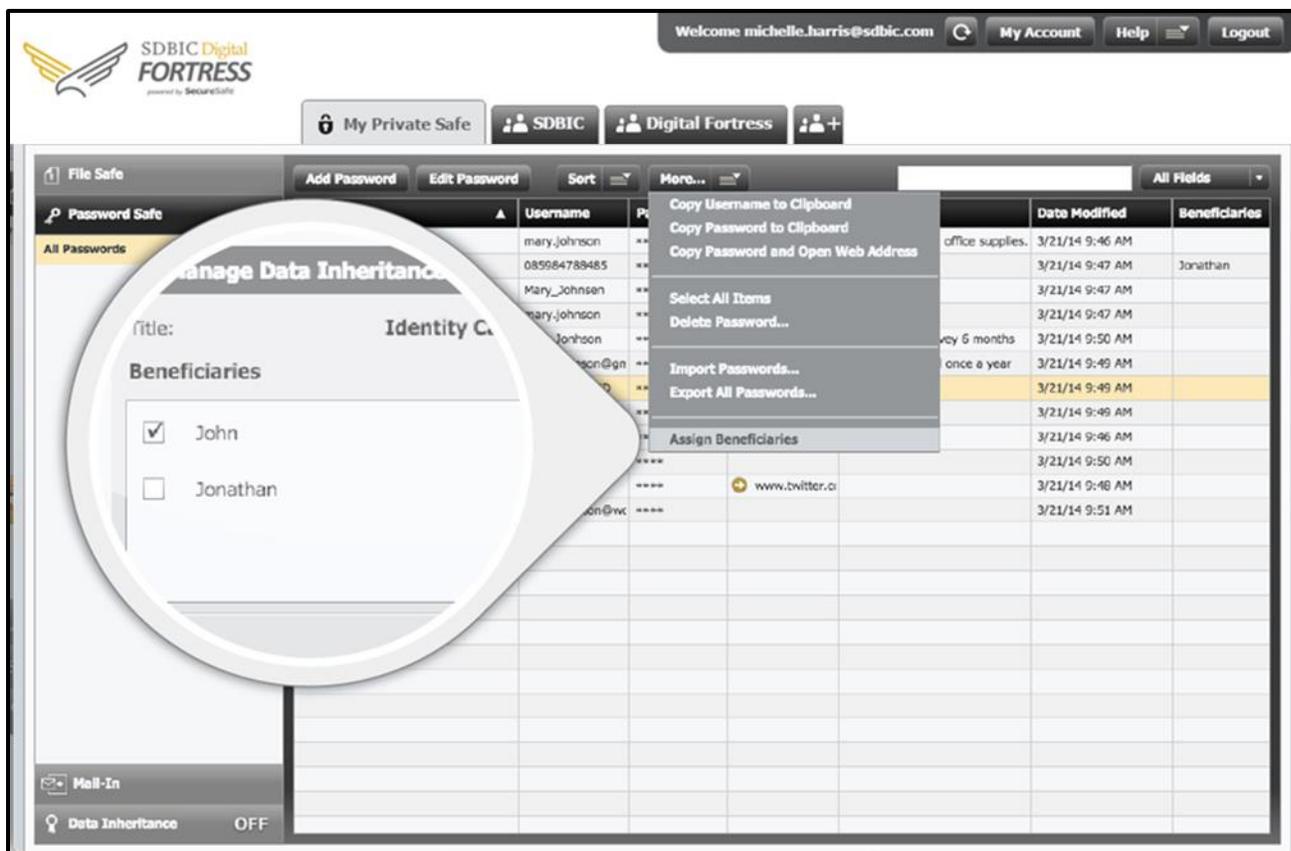
#### Step 4: Specify which passwords and files a beneficiary will inherit

Now that you've defined a beneficiary, you'll need to specify which files and passwords you want this person to inherit.

1. To assign passwords to your beneficiary, go to your **Password Safe**.
2. Mark the passwords, you want to assign to a certain beneficiary.
3. Then click the **More** option in the menu bar and choose **Assign Beneficiary** from the dropdown menu.
4. A window showing all your beneficiaries will pop up allowing you to choose the person you want to assign the chosen passwords to.

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- Simply mark the empty check box next to the name of the beneficiary you want to choose and then click **Save**.



*Choose the beneficiary you want to pass on the chosen data to from the following window.*

If you want to assign files to your beneficiary, go to your **File Safe** and follow the same steps as for assigning passwords.

- Mark the files you want to assign.
- Click **More** and choose **Assign Beneficiary** from the dropdown menu.
- Once again, check off the beneficiary you want to pass on the files to and hit **Save**.

You can assign as many passwords and files to a beneficiary as you would like and you're always free to edit your choices at a later point, if necessary.

Now that you have set up a beneficiary and assigned selected passwords and files to this person, you only need to go through two more steps to fully activate Data Inheritance.

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## Step 5: Choose Authorized Activator(s) and give them the Activator Code

In case of an emergency or fatal accident, you're unlikely to activate Data Inheritance yourself.

Therefore, you need to choose one or more **Authorized Activators**, who will be responsible for doing this. To authenticate their status as Authorized Activators, you need to provide them with a **Activator Code** that's been created from within your safe.

1. To find and print the Activator Code, go back to the Data Inheritance tab in the right side of your screen.
2. Click **View PDF** in the lower right corner of your safe to view **and download** a prewritten letter for your activator(s).



The screenshot displays the SDBIC Digital Fortress user interface. At the top, the user is logged in as michelle.harris@sdbic.com. The main navigation includes 'My Private Safe', 'SDBIC', and 'Digital Fortress'. The left sidebar shows options like 'File Safe', 'Password Safe', 'Mail-In', 'Data Inheritance OFF', 'Setup-Wizard', and 'Settings'. The central area is titled 'Beneficiaries' and contains a table with the following data:

Name	Message	Last Changed	Date of delivery via
John	Dear John	9/10/14 3:30	
Jonathan	Hi Jonathan	9/10/14 3:30	

Below the table are buttons for 'Add Beneficiary', 'Edit Beneficiary', and 'More...'. On the right, the 'Data Inheritance' section is currently 'OFF'. The 'Settings' panel on the right includes 'Safeguarding' with a 'Delay time' of 8 Days, 'contact data' with an email address 'maryjohnsonsecure@gmail.com', and a 'code' section with a code '7GIAX2 PGQNXF 79W679 DP53YB' and a timestamp '3/21/14 9:38 AM'. A 'View PDF' button is located at the bottom right of the settings panel. A circular callout window is overlaid on the page, showing a prewritten letter template for an authorized activator:

**SecureSafe**  
PRESERVE WHAT MATTERS.

**FROM** SecureSafe Customer: .....

**TO** Authorized Activator: .....

SecureSafe is a highly secure Swiss data-safe with a customer, I appoint you as my authorized Activator of my important data, as arranged by me with SecureSafe

in the event of my passing

according to my oral instructions

.....

able and very im-

3. This letter includes the Activator Code and a step-by-step explanation on how to activate the Data Inheritance.
4. **Note** that you can choose the language you want the activation letter to be in in the dropdown menu right next to the **View PDF** button. Choose a language that your Authorized Activator will be comfortable understanding.

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5. Make sure the person(s) you chose as your Authorized Activator(s) receives this letter in a secure way. We advise that you do not send it as an email attachment as this can be insecure. Instead we recommend that you hand it over in person, send it with Secure File Transfer or send it by regular mail.
6. Follow up with your Authorized Activator to check that he or she has understood the concept of Data Inheritance and that he/she understands what he/she needs to do in case you're involved in an emergency or fatal accident.

**IMPORTANT – CONFIDENTIAL**  
SecureSafe Activator-Code




**SecureSafe**  
PRESERVE WHAT MATTERS.

**FROM** SecureSafe Customer: .....

**TO** Authorized Activator: .....

SecureSafe is a highly secure Swiss data-safe with a data inheritance service. As a SecureSafe customer, I appoint you as my authorized Activator with the task of activating the "data inheritance" of my important data, as arranged by me with SecureSafe, in the following particular circumstances:

- in the event of my passing
- according to my oral instructions
- .....

This is a responsible and very important task. In doing this, I would ask you to observe the following:

**WHAT NEEDS TO BE DONE?**  
To activate data inheritance of my essential data, please enter the following activation code at this internet address:

[www.securesafe.com/activate](http://www.securesafe.com/activate)

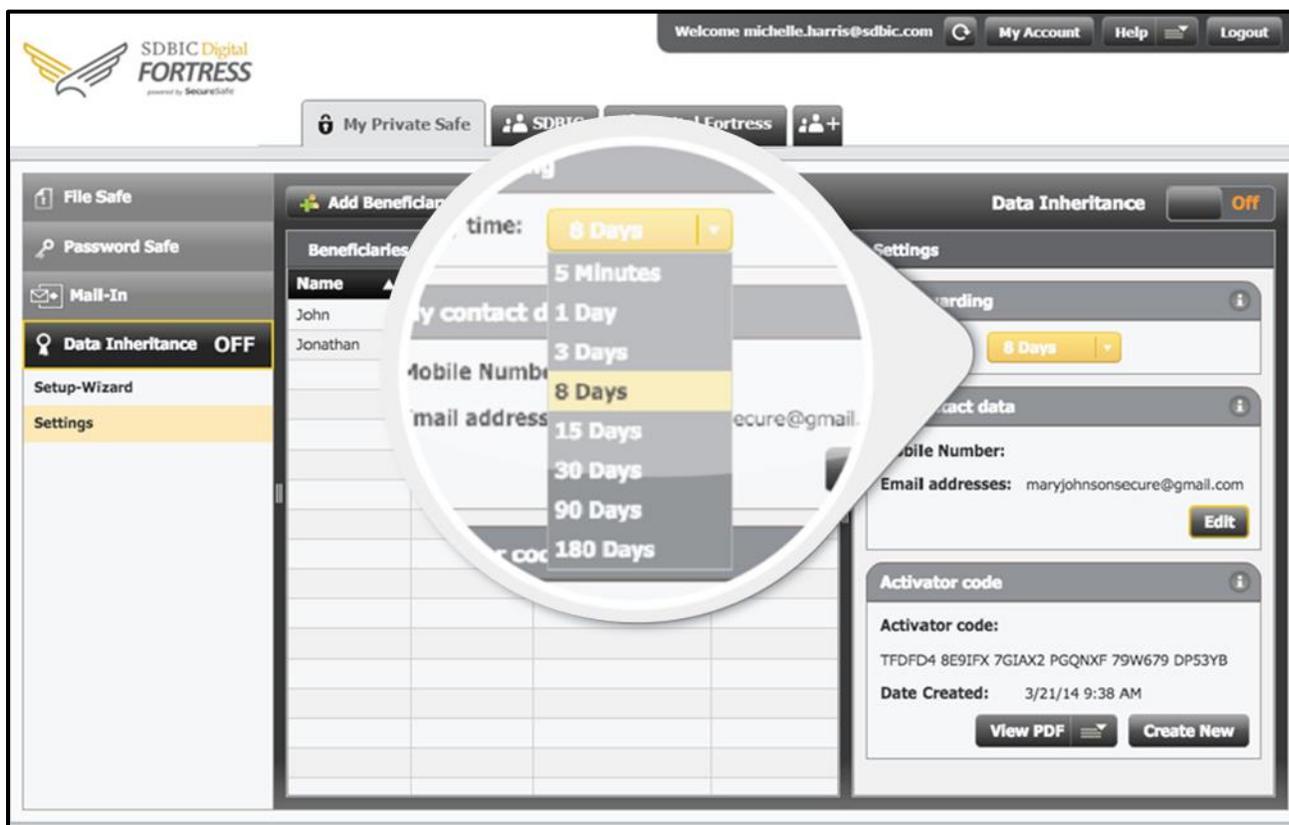
T3D5C2	36EZJ	U5VLXV	3AGQRV	4SJW57	A3X57E
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### Step 6: Choose a safeguarding delay

The **safeguarding delay** is a period of time from an Authorized Activator activates Data Inheritance until it is carried out. In this time frame, SecureSafe will contact you via email and SMS to let you know that Data Inheritance for your safe will soon be completed. We do this as a precautionary step in the unlikely event that one of your Authorized Activators should activate the process against your will. If you act

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before the safeguarding period runs out, you can simply log in to your Digital Fortress, as you would do normally, and stop the Data Inheritance from taking place.



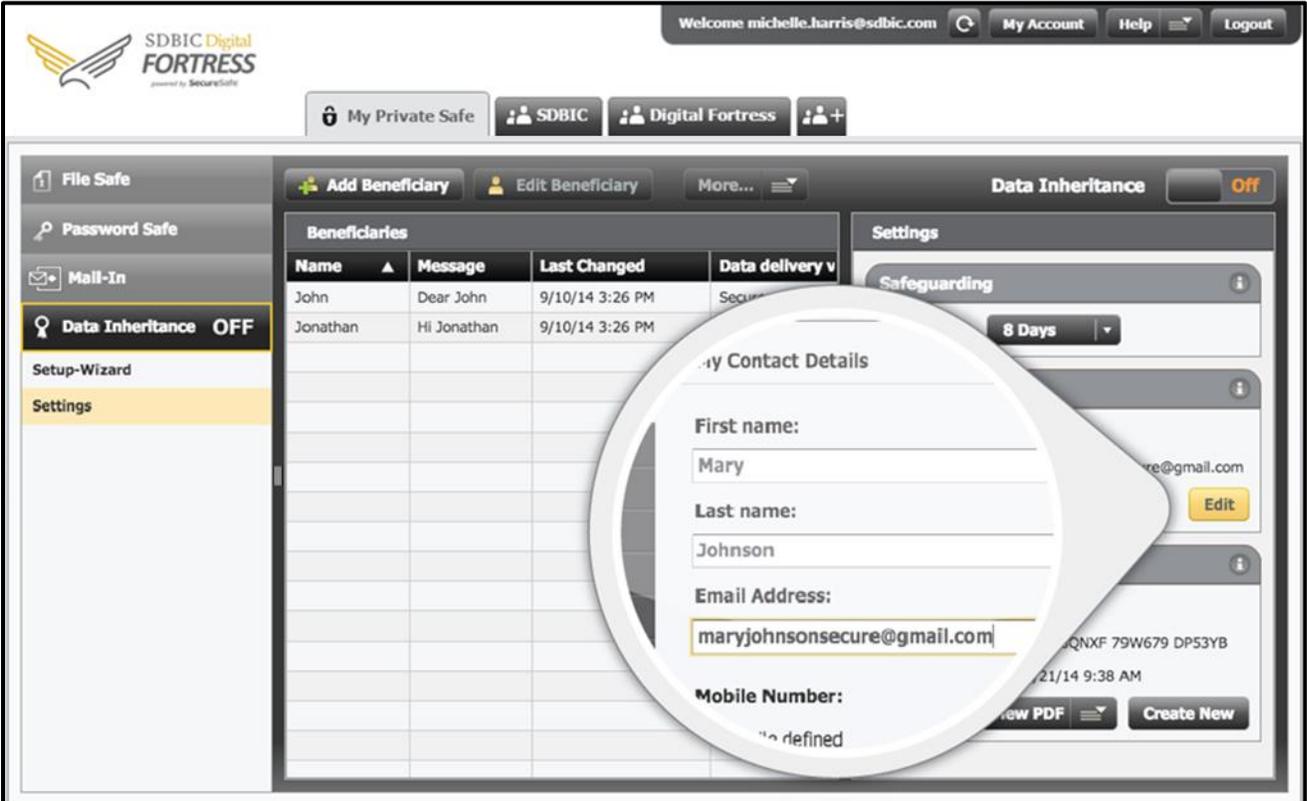
*The safeguarding delay is set to 8 days per default. If you want to change it, simply click the safeguarding drop down menu and choose another period.*

## Step 7: Fill out your current contact information

We need your current contact information when you activate Data Inheritance because we need to be able to contact you in case the Data Inheritance is activated (as explained above).

1. To update your current contact information, go to the Data Inheritance tab in the right side of your screen.
2. Click the **Edit** button under the field **My contact data**.

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Welcome michelle.harris@sdbic.com My Account Help Logout

My Private Safe SDBIC Digital Fortress

File Safe Password Safe Mail-In Data Inheritance OFF Setup-Wizard Settings

Add Beneficiary Edit Beneficiary More...

Name	Message	Last Changed	Data delivery v
John	Dear John	9/10/14 3:26 PM	Secure...
Jonathan	Hi Jonathan	9/10/14 3:26 PM	

Settings

Safeguarding 8 Days

Contact Details

First name: Mary

Last name: Johnson

Email Address: maryjohnsonsecure@gmail.com

Mobile Number: Not defined

Edit

QNXF 79W679 DP53YB

21/14 9:38 AM

Create New

*Note: It's important that you update your contact information whenever changes occur.*

3. Fill in your current contact information.
4. Double check that the information is correct and click **Save and close**.

## Step 8: Finalizing the activation of Data Inheritance

1. To finalize the activation of your Data Inheritance slide the ON/OFF button from OFF to ON. You'll find the button in the upper right hand corner of the Data Inheritance tab.
2. Once it's set to **ON**, your Data Inheritance is up and running.

